

**LITTLE ABINGTON PARISH COUNCIL**  
**DRAFT TO BE AGREED AT THE NEXT FULL MEETING OF THE PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council held on**  
**Monday 23 October 2017 at 7.15pm in the Abington Institute, Great Abington.**

**Present.** Mr Brunning (Chair), Mr Ellis Mrs Simmons, Mrs Smith, Mrs Dalton (Clerk).

**In attendance.**, Cllr Batchelor. Cllr Orgee, No members of the public were at the meeting.

**1. Apologies for absence.** Ms Pattinson, Mrs Scoffings.

The vacancy on the parish council had been advertised. The closing date for any nominations for election is 27 October. There had been no expressions of interest so far.

**2. Minutes of the meeting held on 11 September 2017.** Agreed.

The Chairman agreed to change the order of the agenda to enable Cllr Batchelor and Cllr Orgee to present their reports earlier.

**3. Matters arising not on the agenda.**

- **Seats.** Contact KA Maintenance. **CLERK**
- **Local Council Award Scheme.** Chase progress on LAPC's accreditation. **CLERK**
- **Parish Councillor Training.** Clerk to chase LCPAS for possible dates. **CLERK**
- **"Children playing" sign for Ivan Clarks Corner.** Included in the Local Highways Improvement bid **PB**
- **Planting replacement trees.** The Clerk had chased the SCDC Trees and Landscape again. Householders will need to be consulted.
- **Edging grass verges in the High Street.** Working party to be set up. Some patching will be required. **PB/JE**
- **Millennium Bridge inspection.** The Clerk has chased RLP. **CLERK**
- **MUGA lighting.** The football team has complained that the lighting is not adequate. The football club erected it and belongs to them. It could be referred to the Recreation Ground Committee for consideration when the MUGA is refurbished. **PB**

**4. Declarations of interest.** None for items on the agenda.

**5. Public participation.** None.

**6. Finance**

**6.1 Income.**

SCDC Precept Sept 2017-March 2018	£ 8410.00
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A VAT claim for £636.02 has been submitted.

**6.2 Payments**

JE proposed and SS seconded payment of all items on the agenda.

Mrs G Dalton Clerk. October STO	£ 241.90
Stroke Association - Donation in memory of Mr Lightning	£ 50.00
CGM monthly payment. September and October. VAT £89.52	£ 537.10
Parish Nurse - year 3 contribution	£ 500.00
Abington Institute -Room hire	£ 58.00
Abington Recreation Ground precept Part 2	£ 1312.50
<b>Total</b>	<b>£ 2693.50</b>

### 6.3 Finance report: Balances year-to-date.

	TOTAL	Current	Cambridgeshire Building Society
Opening per bank statement	£31,175.46	£16,121.69	£15,053.77
Balances at close of meeting	£28,294.56	£13,240.79	£15,053.77

Note: Bank statement does not include uncleared cheques

#### Q2 finance report.

The budget was running close to plan there were no variances of concern.

### 6.4 Compliance

#### • Draft 2018-19 budget plan

- The draft budget plan was discussed. It was understood that the Recreation Ground precept and charges for room hire in the Abington Institute were unlikely to increase. The final draft plan will be agreed at the meeting in November.
- It was agreed to plan for an increase in the precept of no more than 1%.
- Clerk to obtain estimates for "gates" and a village sign at the village entrance in Bourn Bridge Road similar to those in Back Road, Linton. **CLERK**
- It was agreed to purchase a grit bin for the corner of Church Lane and Bourn Bridge Road before the winter. This would be for the use of volunteers. **CLERK**

#### • Request from Ickleton Parish Council to rent Speedwatch equipment.

The Parish Council agreed Ickleton Parish Council should be allowed to rent the Speedwatch equipment regularly. The Clerk sought advice from the insurance company and from CAPALC. The Clerk would draft a brief agreement setting out each parish council's responsibilities. An annual rent of £240.00 was proposed. **CLERK**

### 12. Report from Cllr Batchelor Cambs County Council.

Cllr Batchelor's report was discussed.

- **Children Centres.** The consultation has closed. The centre in Linton will be de-designated. Outreach services will be available through the Cathodeon centre. The centre in Sawston will be the closest one in Cambridgeshire. It was not clear if residents could access services provided in Suffolk.
- **Library Services.** Informal consultations at local libraries continue
- **Schools Funding.** There is likely to be an increase in funding
- **Planning.** Cllr Batchelor noted several substantial speculative applications for the housing developments in Linton. Several have been refused, with appeals in progress.

### 11. Report from Cllr Orgee (SCDC)

Cllr Orgee's report was discussed.

- **Recycling.** With effect from December paper should be put directly in the blue bins. The lorries will no longer keep paper separate. This will result in substantial cost savings, as they will no longer need to offload when only one of the two compartments is full. Householders can keep their paper caddies.
- **Uttlesford Development Plan.** There were about 6000 responses to the public consultation. The timescale for the next stage will be announced soon.
- **South Cambs Local Development Plan.** The inspector's letter is still awaited.
- **Great Abington church.** Cllr Orgee was pleased that SCDC awarded some grant funding towards the cost of emergency repairs to the heating system.
- **City Deal/ local park-and-ride.** The proposed site in Bourn Bridge Road is unlikely to go ahead.

Cllr Batchelor left the meeting at 8:40 pm

## 7. Planning

### 7.1 Planning applications:

- **Tree works - Bowling Green.** SCDC approved the application . They recommended that the tree should be replaced

### 7.2 Planning decisions and amendments (for information):

- **S/2471/17/VC Application for variation of Condition 1 of planning permission S/3274/15/FL Sunhill Daycare Nursery, Granta Park.** Agreed by SCDC.
- **S/2106/17/FL Amendments. Erection of day nursery, associated parking, cycle provision & landscaping (following the removal of existing gravel parking), construction of replacement parking & associated infrastructure. Land adjacent to the Amenities Building, Granta Park.** Agreed by SCDC. There are restrictions on working hours. 8am to 6pm Monday - Friday and 8 am - 1 pm on Saturdays with no working on Sundays or on public holidays.

### 7.3 Local Developments

- Development in the Abingtons.
  - High Street, Great Abington. The show house is open. It is understood that prices start at £535,000.
  - Linton Road, Great Abington. The SCDC planning committee approved the application. Although this is the second significant development in Great Abington the County Council did not request funding for additional school capacity. The parish council was concerned that the school was already full and this, together with other local developments, was likely to place additional pressures on local schools with the risk that local children might not have access to their local school. It was agreed that the Parish Council should write to Heidi Allen MP . **CLERK**
  - Linton Road, Great Abington. An application for another development of 13 houses has been put forward.
- Local Planning Forum. The Clerk had circulated a brief report of the meeting. The outcome of the inspection of the draft Local Development Plan is awaited. It is affecting decision making. This includes Local Green Spaces and Protected Village Amenity Areas. This is of particular relevance to the land at Bancroft Farm in Little Abington.

## 8. Highways and traffic

- **Highways Open Day.** The chairmen of both parish councils attended. PB had circulated a brief report. Information about new designs of interactive speed signs was provided. They might be an option for speed reduction on Newmarket Road. He had mentioned the concerns of some residents in Westfield about street lighting. This should be addressed directly to Balfour Beatty.
- **Local Highways Improvement (LHI) scheme.** The application was submitted on time. The objective is to improve pedestrian /child road safety. The application covers the village centre near the school, Magna Close and Ivan Clarks Corner. Cllr Orgee suggested there might be an opportunity to discuss improving safety on Bourn Bridge Road at the meeting with the panel.
- **Speedwatch.** Mr Ellis and Ms Patterson have volunteered to join the team. The local police co-ordinator has now made contact. The clerk is acting coordinator. She will confirm monitoring sites and draft a rota. IS volunteered to join.
- **A1307 LLF/City Deal.** There was a public meeting in September. It was proposed that the three strategies should be put forward for public consultation which will start soon.

## 8. Village Environment/community engagement

- **Access to Granta Park.** TWI's lack of responsiveness is causing some frustration. They have yet to confirm a date for the promised public meeting. Local residents can now access the Biomed part of the site. The protocol includes a requirement to report to the main gate. A map is available on the village Facebook site.
- **Noise from Granta Park.** There have been fewer complaints about noise
- **Removal of dead tree on Millennium footpath.** Three quotations were considered. Mercer Tree Services was accepted. The Clerk requested sight of their public liability insurance. It is still not clear who owns the land. The possibility that it is glebe land is being followed up. Meanwhile the parish council agreed that it was a significant hazard and action was required. **SS/CLERK**
- **Cutting Protected Roadside Verges.** Quotations from two companies were considered. Herts & Cambs Ground Maintenance was accepted. It was agreed that the Naturewatch group should decide on scheduling the work. **PB/CLERK**
- **Parish Nurse PLUS.** The Parish Nurse team have submitted an application for funding for a part-time coordinator from the Cambs County Council Innovate and Cultivate Fund. The aim is to improve "signposting" to services and enhance networking across the villages and with other agencies.
- **Repair cafe 28 October.** The event has been widely advertised.

## 10. Meetings and representation.

- **Feedback from meetings attended by LAPC reps.**  
**Mental health and well-being.** The clerk summarised the meeting. There might be some lessons to learn from other communities particularly if they can be linked to Parish Nurse Plus
- **Representation at forthcoming meetings.**
  - CPRE Planning workshop 2 November, St Ives **TBC**
  - Working with Young People, 7 November 5:00 -7:00 pm. **TBC**
  - CAPALC AGM, Impington, 7 December 7.00pm **TBC**

## 13. Committee Reports

**13.1 Institute Management Group.** No recent meetings.

**13.2 Recreation Ground Committee.** September minutes awaited. Next meeting 6 November. There has been some interest in establishing a MUGA user group.

**13.3 Committee for Abington Housing.** No recent meetings.

## 14. Reports from representatives

**14.1 Village maintenance:** The Clerk will find out who the local CGM contact is and check their understanding of the contract. Leaf sweeping is urgently needed. She suggested a working group should be established to help specify the contract ready for market testing in spring 2018.

**14.2 Lights, roads and pavements.** Outstanding fault reports - damaged drain/ manhole cover in Bourn Bridge Road (reported August); faulty streetlight in the Snicket (reported October). Weedkiller was sprayed on street gutters but the traffic islands on Newmarket Road and in Cambridge Road were overlooked. *{Note: the shrub at the Granta Park roundabout has now been removed.}*

**14.3 Trees.** PB and IS will progress a survey of trees on public land in Little Abington. Landowners and householders are responsible for the maintenance and safety of trees on their property. The option of engaging a local contractor to carry out a safety survey was discussed. **PB/IS/CLERK**

**14.4 Police.** No report.

**15. Correspondence.**

Items requiring action have been circulated.

**16. Any Other Business/ Items for next agenda.**

- Items for village newsletter: Speedwatch volunteers and training dates, contact details for streetlight issues, access to Granta Park
- Carry Forward. Tree survey, Litter pick equipment, Local Council Award.

The meeting closed at 10.15 pm

**Next meetings**

**Monday 27 November 2017 starting at 7.15 pm**

**Monday 22 January 2018 at 7:15pm**

**Abington Institute, High Street, Great Abington.**

Signed by Parish Council Chairman

Date

DRAFT