

LITTLE ABINGTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 22 June 2015 at 7.15pm in the Abington Institute, Great Abington

Present. Mr Brunning (Chair), Mr Adams, Mr Chesham, Mr Ellis, Mrs Gunning, Mr Pritchard, Mr Wigley, Mrs Dalton (Clerk).

In attendance. Cllr Orgee and Cllr Topping for part of meeting. 1 member of the public - Mr R Carter

1. **Apologies for absence.** None. Apologies for late arrival from Cllr Orgee.
2. **Minutes of the Annual Parish Council Meeting held on 18 May 2015.** Agreed with one minor typographical change. In Next Meeting "*Igh Street*"
3. **Actions from previous meetings and any matters arising.**
 - **Parish Council website.** The Clerk and Mr Ellis have discussed
 - **Lights roads and pavements.** The Clerk confirmed that both hazards - in the High Street and in Church Lane have been reported. Despite the risks to pedestrians there does not seem to have been any action. **CLERK** to chase
 - **CAPALC Clerks' catch up day.** This will be held on 2 October.
4. **Declarations of interest.** Mr Adams is on the committee for the 10K run.
5. **Public Participation.**
 - 5.1 **Representation from members of the public.** No matters were raised.
 - 5.2 **Receipt of written report from Cllr Orgee.** To follow.
 - 5.2 **Receipt of written report from Cllr Topping.** To follow.
6. **Finance**
 - 6.1 **Receipts.** Nil. An invoice for £506.44 for verge cutting has been raised.
 - 6.2 **Payments**

It was agreed to pay an invoice from KA maintenance (£24.08) for fence repairs at the ford. JG proposed and PP seconded payment of all items on the agenda.

Mrs G Dalton Clerk salary, STO June 2015	£	163.35
CGM village maintenance STO June 2015 VAT £33.85	£	203.10
South Cambs District Council - election costs	£	105.00
HMRC PAYE Q1	£	326.00
M Gutteridge Internal audit fees	£	132.00
CGM verges VAT £12.00	£	72.00
KA Maintenance ford bridge repairs	£	24.08
Abington Parochial Church Council donation grass cutting	£	550.00
TOTAL	£	1575.53

6.3 Finance Report: Balances year to date

Balance	TOTAL	Current	Cambs B'ding Society
Opening per bank statement	£ 30207.31	£ 15178.13	£ 15,029.81
Closing balance	£ 28418.49	£ 13389.31	£ 15,029.81

Note: Bank statement does not include uncleared payments

Cllr Orgee joined the meeting at 7:35 pm

6.4 Audit

- **Internal Audit Report.** The Internal Auditor's report was received. There were no qualifications for the Audit Commission Return. Comments were noted. They will be addressed through the Compliance Working Group
- **Annual Return to Audit Commission.** The Annual Return to the Audit Commission and the associated governance statement was agreed and signed.

6.5 Village maintenance contract

- There have been some delays on CGM's part and the contract is not finalised. PP noted there were several new staff and changes in the company. RC confirmed that the ad hoc work requested last month was done. He had discussed the contract specification and walked round the village with the new manager to ensure requirements were properly understood. **PP to send RC** a copy of the contract.
- The Clerk noted there had been a complaint about damage to a car parked in the High Street, possibly caused by grass cutting. This had been passed to CGM.

7. Planning

7.1 Planning applications.

- **S/1250/15/FL and S/1251/15/LB.** Erection of new boundary wall and gates, The Old House, 47 High Street. The Parish Council recommended approval without any comments.
- **S/1210/15/FL11.** Construction of a 2 bay oak cart lodge with log store, 11 Cambridge Road. The Parish Council recommended approval without any comments
- **S/0924/15/FL** Erection of three dwellings following demolition of existing dwelling. 25/27 Cambridge Road.
 - Objections from neighbours and householders in nearby properties were considered.
 - There was a lengthy discussion about whether the site would be too crowded with three properties rather than two.
 - Other matters considered were the materials used, the location of the garages and whether the new properties would change the character of Cambridge Road.
 - The pressure for more housing in the Abingtons was also a consideration.LAPC recommended approval by a majority of one with the following comments
 - The drawings are not consistent and they are not accurate.
 - Neighbours should not be overlooked. This applies in particular to the design of the upper storeys.
 - The road safety aspects of adding another entrance on a road that is already busy and has a history of accidents is a concern. It was assumed that the District Council would discuss this with the Highways Team.
- **S/1349/15/FL** Erection of part two storey, part single storey extensions to the side and rear of the dwelling. 14 Church Lane. The application was felt to be in keeping with extensions that have already been completed by neighbours. The Parish Council recommended approval.
- **S/1193/15/FL** TWI Ltd. Alterations and extensions to the Robert Jenkins Building to create new Pressure Test Building and new High Bay Unit (following part demolition of existing) Building 18, The Welding Institute, Granta Park, Great Abington. The Parish Council recommended approval but requested assurance about the likelihood of any increase in noise and vibration given the history of complaints in the past.
- **S/1315/15/FL** Granta Park Estates Ltd. Erection two storey Amenity Building (use class D2) comprising indoor sports/fitness facilities & cafeteria, two tennis courts, landscaping, parking & associated infrastructure. Land adj to Phase 2, Granta Park, Gt Abington. The Parish Council recommended refusal with the following comments:

- The application is integral to the proposed developments for zone 1 and zone 2 (S/1109/15/FL and S1110/15/OL) for which refusal has already been recommended
- All three applications need to be considered together given the co-dependencies.
- The proposed development is not in the original masterplan. It would constitute another increase in floor space on the Granta Park site.

7.2 Planning updates.

- **Cambridge International School.** CIS is planning to submit an application to replace the marquee. **PP** to follow-up
- **Granta Park Zone 1 & Zone 2 applications.** The Parish Council's response was submitted on 6 June as agreed with SCDC. Receipt has not been acknowledged. **PP** to review 1 June Planning Committee meeting notes.

7.3 Local Developments

- **Local Development Plan.(LDP)** Cllr Orgee advised that the hearings have been suspended because the inspector has asked for further information. The key points are significant changes in planning policy since the draft plan was published and justification for the strategy of not developing on green belt. This may cause a delay in the process of up to 6 months. The proposed number of new dwellings is felt to be too low and there is some pressure from developers. The inspector has requested more information to substantiate the numbers in the draft plan. If the number of proposed new dwellings increases significantly and there are any other significant changes in the plan there will need to be another consultation adding further delays.
- **Abington Housing Committee.** There have been some concerns about inconsistent planning decisions on the former Land Settlement in Great Abington. It was proposed that the Committee for Abington Housing should lead work to develop a policy. The pause in the review of the LDP creates an opportunity to do this. LAPC supported the proposal to extend the remit of the committee. RC, PP and JE are the LAPC representatives. Anyone can attend meetings. They are advertised in the Village News. A public exhibition of proposals for housing development in Little Abington and Great Abington was held on 19 and 20 June. Responses are being collated.

8. Highways & traffic

- **Local Highways Improvement Scheme.**
 - **2015-16 application.** PB will draft an application in preparation for submission in July. It was agreed that signage at the entrance to the village should be included
 - **2014-15 scheme.** Hildersham/Pampisford Road junction. Not aware of any progress. Cllr Hickford is investigating options for improving the scheme. **PT**
- **Cambridgeshire County Council electoral boundary changes.** The proposed changes would include the Abingtons with Hildersham and Linton. This change was felt to be desirable because it grouped the villages affected by the A1307 together. It was also felt it might help to give the County Council representative a clear co-ordinated mandate from these communities. **CLERK** to reply to consultation.
- **Cambridge International School.** The Parish Council queried progress following the meeting with County Council reps in March. **PT**
There has been another complaint about dangerous driving and road safety. GW reported that the local police panel confirmed that, given their stretched resources, parking issues might not be a high priority. The police do expect schools to take the initiative. They also suggested that parish councils could initiate action. The Clerk asked about progress in unstopping the car park. **TO**
- **Speed watch.** Slow progress. Some concern about volunteers disengaging. It is proving hard to organise training. The police failed to attend the briefing session.

9. Village Environment

- **Protected Road Verge (Bourn Bridge Road).** The PRVs have not been cut. It is too late for a spring cut. **PB** to contact Dr Izzard about cutting them in September. It was agreed payment should be offered for the work. **PB**
- **Millennium Bridge repainting.** Agreed to seek three quotes. They should include some guarantee of longevity of the work and proposed start date. **PB**

Cllr Topping joined the meeting at 8:45 pm

10. Follow-up from Annual Parish Meeting

- Cllr Orgee declared an interest. He is a referee for the Parish Nurse and the Church Development project.
- It was agreed to carry these items forward to the next meeting and to discuss them, together with any other proposed joint projects, at the Parish Council Liaison Meeting on 16 July. GW suggested the liaison meeting agenda should include TWI planning issues, a joint approach to working with PCSOs and speeding issues.

5.2. Report from Cllr Topping (Cambs County Council)

- The minutes will highlight topics and action points discussed earlier in the meeting.
- **Cycling.** Some progress on opening a cycleway through the Babraham Institute grounds from the roundabout to Babraham village. There seems to be some additional funding. PT is following up. **PT**
- **Flood Management Strategy.** CCC is hoping for comments by 14 July.
- **Highways Team Winter Preparation.** The team has asked about work needed before winter. Flooding drains on Cambridge Road were highlighted. **PT**
- **Local Highways Initiative Scheme.** PT will check on progress. He will send some guidance on 20 mph speed zones. **PT**
- **Access to school places.** PT asked if there are any concerns about access for children who live in the village. It was felt that the proposed housing developments would place pressure on the school.

13. Committee Reports

13.1 Institute Management Committee. The Executive Group met. The Institute is in good financial health, no price rises expected; boiler replacement under discussion.

13.2 Recreation Ground Committee. Minutes of the recent meeting have been sent.

13.3 Abington Housing Committee. Minutes and outcome of exhibition are expected.

14. Representatives' reports

14.1 Village maintenance. Discussed under contractual issues

14.2 Lights, roads and pavements. Discussed earlier in meeting

14.3 Trees. The interactive sign is partly occluded by branches. The householder has no objection to them being chopped off **PB**

14.4 Police. GW provided a report of the recent police panel meeting. After concerns when the panels were reconstituted he felt there were signs of improvement.

15. Correspondence.

A summary of correspondence received is on circulation. Items requiring action have already been circulated.

16. Any Other Business / Items for next agenda.

- No AOB
- July agenda to include PTFA

The meeting closed at 9:30 pm.

Next meeting: Monday 27 July 2015 at 7.15pm