



By email
Parish Councils

Our ref:
Your ref:
12 October 2016

Development Management
Contact: Julie Baird
Email: Julie.Baird@scams.gov.uk
Direct dial: 01954 713144

Dear Parish Councils

Parish Forum

Thank you for attending the Parish Forum meeting on Monday 10th October. It was very useful indeed to have your feedback.

There are a few things I would like to follow up with you from the meeting in relation to Development Management:

Changes to local List – Validation Requirements

1. Please comment on the consultation on changes to the requirements for information submitted with planning applications. The deadline is 28th October 2016.
<https://www.scams.gov.uk/content/apply-planning-permission>

Consultation responses

2. It was very useful to have your suggestion that there is a need for a flexible approach when responding to the consultations on applications. We will look at the template to see how we can adapt it.

However, meanwhile I know officers would welcome your suggestions on changes you think could be made to make an application acceptable on planning grounds. It is perfectly fine for you to say that you currently do not support a proposal as stands but would if certain changes or conditions would be attached, outlining what these are. In addition if you consider a S106 contribution would be required to mitigate impact of a development please provide any suggestions and projects you have in mind.

Electronic Notification

3. There were a number of concerns raised about our move to send notifications of planning applications by email only and no longer send paper plans. Whilst we want to work more

efficiently and understand that this works for some of you, we are also keen to understand concerns and think about how we might address them.

We are looking for a number of pilot parishes to try electronic notification first, so they can feed back on what measures we might put in to best support you all. This could include providing you with training on how to get information from our system and would be happy to consider any other suggestions meanwhile.

I am also keen to hear about the specific needs of those parishes who have concerns. Therefore we would be very grateful if you could complete the attached questionnaire. For those parishes we have not heard anything back from we will need to presume you have no objection to our proposal.

[Parish Feedback Questionnaire](#)

Delays on information being put on line after consultation has been sent out

I have raised this issue with the team leader of the Technical support team, Ian Papworth. Ian has advised me even though we put the information on our system the same day as we sent out email notification on applications, this is not visible to the public immediately as it is updated on our server overnight on each day of business. We have therefore added an explanation to our correspondence to ask people to wait until the next day to look at applications on line. If you come across any cases where there is a longer delay, we would appreciate it if you could raise this directly with Ian so he can look at whether we need to do any further process changes or training to address it. His email address is Ian.Papworth@scambs.gov.uk

Contact Details

Please find attached an electronic copy of the contacts details in Development Management. I have also attached a map of the east and west team areas for your further information.

I hope you have found this useful and look forward to hearing back from you.

Regards

Yours sincerely



Julie Baird
Head of Development Management

cc. Cllr Bard, Cuffley, Turner, Harford