

LITTLE ABINGTON PARISH COUNCIL
DRAFT TO BE AGREED AT THE NEXT FULL MEETING OF THE PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on
Monday 21 November 2016 at 7.15pm in the Abington Institute, Great Abington

Present. Mr Brunning (Chair), Mr Ellis, Mr Pritchard, Mrs Simmons, Mrs Dalton (Clerk).

In attendance. Mr Lightning. No members of the public were present.

1. **Apologies for absence.** Mrs Scoffings, Mr Adams, Cllr Orgee, Cllr Topping.

The Chairman agreed to change the agenda order to take item 5 first

5. **Parish Council Vacancy. Co-option of a new Parish Councillor**

The Parish Council agreed to co-opt Mr Lightning. He accepted his appointment and joined the meeting.

2. **Minutes of the meeting held on 24 October 2016.** Agreed.

3. **Matters arising not on the agenda.**

- **Sluice Wood.** No progress.
- **E-banking.** No progress. PP
- **Maintenance at Ivan Clarks Corner.** The Chairman and the Clerk met a representative from Anglia-Wherry. CGM has been asked to quote separately to tidy up the trees and cut back the hedge and also for the cost of regular maintenance. There are power / BT cables in the hedge. CGM have contacted the electricity supplier.
- **Cambridge International School planning application.** Mr Brunning has requested an update.
- **Granta Park noise.** Mr Brunning has contacted TWI to request an update
- **Winter gritting.** It was noted that the winter gritting route includes the bus route through the village. Cycleway gritting stops at Wandlebury. CCC confirmed this was due to lack of resources
- **Speed watch.** There have been some problems with the equipment. Wescotek will check it.
- **Parish Energy Day – 29 October.** Insurance issues were addressed. The event went well with good attendance.

4. **Declarations of interest.** None

6. **Public participation.** None

7. **Finance and Compliance**

7.1 Receipts to current account.

Income was noted.

HMRC VAT refund April – Sept 2016	£ 8359.86
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7.2 Payments

SS proposed and PP seconded payment of all items on the agenda. This was unanimously agreed.

Mrs G Dalton Clerk salary, STO November & December 2016	£ 474.68
CGM village maintenance, STO Nov & Dec 2016 VAT £179.04	£ 537.10
CGM to cut PRVs 10 Oct 2016 VAT £30.00	£ 180.00
CGM to collect risings from PRVs 2 Nov 2016 VAT £30.00	£ 180.00
Abington Recreation Ground Committee Precept 2 nd instalment	£ 1312.50
Donation - Shrievalty Trust (Bobby Scheme)	£ 100.00
Donation - Parish/Community Nurse Project Year 2	£ 500.00
GAPC Contribution Family Bus trip	£ 94.40
HMRC PAYE Q3	£ 178.00
TOTAL	£ 3556.68

7.3 Finance Report: Balances year-to-date

	TOTAL	Current	Cambridgeshire Building Society
Opening per bank statement	£28,766.13	£13,725.13	£ 15,041.22
Balances at close of meeting	£24,179.67	£ 9,138.45	£ 15,041.22

Note. Bank statement does not include uncleared cheques

7.4 2017-18 budget planning and precept

The final draft 2017-18 budget plan was discussed.

- It was agreed that any unbudgeted training costs could be covered from reserves.
- The Recreation Ground Committee had not confirmed its precept. A maximum increase of 2% was assumed.

The budget plan was agreed. A precept of £16,820, a 2% increase (£1.54 for a band D property), was agreed

Pension Scheme. LAPC does not have any employees who meet the statutory requirements for automatic eligibility but it will have a statutory obligation to offer the Clerk access to a scheme.

Chairman to write to the Clerk

8. Planning

8.1 Planning applications: <https://www.scams.gov.uk/services/planning-applications>

S/2902/16/FL Outbuilding (Domestic workshop) 57 Newmarket Road, The Parish Council recommended approval without referral to the Planning Committee.

S/2395/16/FL Retrospective planning application for carport, gymnasium & windbreak enclosure to hot tub. The Old Vicarage, 33 Church Lane. It was noted that retrospective planning applications have been made for this property before. It was not clear what action SCDC could take. However, the Parish Council recommended retrospective approval for this development.

8.2 Planning updates/SCDC decisions

Change of use of land for the siting of a mobile home in connection with the onsite horticultural business. Greenacre, Bourn Bridge Road. Agreed.

8.3 Local Developments

- **Local Development Plan..** LAPC's response to challenges on the designation of Local Green Spaces (Abington Woods i.e. the former Scout camp , the Meadow in Church Lane and Bancroft Farm farmyard) were noted.(See [link to agenda item](#))
 - **Proposed Housing developments.** See notes from meeting of the Committee for Abington Housing. The planning application for the site in Great Abington, High Street has been agreed. The proposals for housing developments in Linton Road, Great Abington and in Church Lane (Bancroft Farmyard), Little Abington will be considered separately. This could have an impact on timing for planning applications and on the proportion of affordable housing in both proposals and bring the proposal for Bancroft Farmyard closer to the Committee's objective to provide smaller homes on the site.
 - **S106 meeting.** The Clerk represented LAPC. Her notes have been circulated. Further information was promised by SCDC. The meeting was arranged by Linton Parish Council and much of the discussion focused on provision of funding to expand educational facilities when housing developments are planned. The key point of note for LAPC was that there may be few, if any, opportunities to receive S106 funding, due to the small scale local housing development that is under consideration. It was noted that, where S106 funding has not been used after five years, developers have a right to request a refund. The Parish Council agreed to consider potential uses for the balance of S106 funding held in reserves for community facilities at its next meeting.
- ARGC & Parish Council Liaison meeting**

9. Highways and traffic

- There were two recent accidents on the stretch of the A1307 going through the Abingtons. One had involved a local resident who required hospitalisation. The other accident resulted in a fatality.
 - **2016-17 Highways Improvement Scheme.** Update. The parish council replied to the public consultation on the proposals. A response was awaited
 - **2017-18 Highways Improvement Scheme application- Speed reduction in village centre.** Taking into account feedback from the school, parents and the data from speed watch, the main issue is safety for pedestrians crossing near the school rather than speeding traffic. There was a lengthy discussion about possible solutions. This included asking delivery vehicles not to park on the corner and to investigate the possibility of changing the timing of deliveries to avoid peak times. It was agreed that LAPC should contribute proportionately to the cost of scheme. The deadline for application was 30 November so there was no time for the parish council to approve the application but it was agreed that the application should be copied to the parish council for information at the time of submission.
- PB/GAPC**

10. Village Environment/Community Engagement

- **Bus shelters** a resident has complained that the bus shelters are not being swept regularly. CGM to be reminded of their responsibility within the maintenance contract.
- **Traffic island A1307.** A resident has complained that the traffic island on Cambridge Road is dirty and it needs weeding. **CLERK to contact CCC**
- **Drains in the High Street.** A resident noted that the County Council did not clear the drains at the top of the High Street when they visited. **CLERK to contact CCC**

11. SCDC Community Hero Awards. Deadline 20 January 2017 Nominations were considered.

This will be an agenda item for the Parish Council Liaison Meeting

PP & JE to draft nominations

PB/GAPC

12. Reports from local authority representatives

12.1 Cllr Orgee (South Cambs District Council)

Cllr Orgee had sent a written report ([link](#)). It included the City Deal, devolution, outcome of an internal review of the SCDC Contact Centre and the Greenways review of potential cycle routes between Cambridge and surrounding villages / towns.

12.2 Cllr Topping (Cambs County Council)

Cllr Topping did not send a report

13. Reports from representatives

13.1 Village maintenance. Mr Lightning agreed to take over responsibility for the village maintenance contract.

13.2 Lights, roads and pavements. There was some discussion about the condition of the pavement in the High Street and of the road surface in Westfield.

13.3 Trees. Nil

13.4 Police and Crime. Nil.

13.5 A1307 Committee/Local Forum. Next meeting January 2017.

13.6 Receipt of reports on meetings attended by LAPC reps:

- **S106 meeting 31 October** - Discussed under planning..

13.7 LAPC representation at forthcoming meetings/events:

- 30 November SCDC Cabinet & Parish Council Liaison. LAPC will not be represented
- 15 December CAPALC AGM. LAPC is not usually represented

14. Committee Reports

14.1 Institute Management Group. Executive met this evening. Minutes will follow.

14.2 Recreation Ground Committee. Minutes from the meeting held on 7 November awaited. Mr Lightning agreed to join the Recreation Ground Committee

14.3 Committee for Abington Housing. Notes from meeting 26 October received. JE & PP will be the LAPC representatives.

14.4 Parish Council Liaison meeting. Next meeting 12 January. SS, PP and PB will represent LAPC.

15. Correspondence.

Items requiring action have been circulated. Correspondence from SCDC about the establishment of patch meetings in addition to the existing Parish Council fora was noted.

16. Any Other Business/ Items for next agenda.

C/f January agenda. S106 spending proposals; document archiving options and IT requirements.

The meeting closed at 9.25 pm

**Next meeting Monday 23 January 2017 starting at 7.15 pm
Abington Institute, High Street, Great Abington.**

Signed Parish Council Chairman

Date