



Creating a safer
Cambridgeshire



POLICE SUPPORT VOLUNTEER ASSIGNMENT TASK PROFILE	
Volunteer Assignment Title:	Area Speedwatch Coordinator
Volunteer Advisor:	Force Speedwatch Lead and Force Watch Coordination Officer (FCWO)
Assignment Purpose:	Work with the FCWO and administer and support Speedwatch groups within the South Cambridgeshire policing district.
Hours & Location:	Will be the South Cambs coordinator, hours to suit and as required support will be given, can be out of any police station as required

Assignment Task Specification:

What the Police Community Volunteer needs to do to achieve the assignment purpose

KEY TASKS:
<ul style="list-style-type: none"> To support the FCWO to administer local (district) speed watch groups. Support and deliver training and inductions to new speed watch teams Represent the force Speedwatch scheme at Parish and other local meetings Support individual Speedwatch schemes and members. Manage distribution and maintenance of speed watch equipment. Undertake basic administration of scheme such as managing diaries and team paperwork. Conduct location Risk Assessments for suitability of CSW activity

KEY SKILLS/ATTRIBUTES:
<ul style="list-style-type: none"> Enjoy working with people, possess good communication skills and be able to negotiate and understand different points of view. Be supportive and understanding of personal and local road safety concerns. Community focused individual with a basic understanding of local government. Physically fitness – carry equipment, able to stand for periods at the road side in various weather. I.T. skills, basic word and email skills with potential to undertake training in new I.T. systems if required. Present verbal and written updates at meetings and promote the Constabularies vision for Speedwatch. Ideally to have previous experience with Cambridgeshire Speedwatch as a member.

OTHER INFORMATION	
Expenses:	As Regulations
Equipment Access Requirements: <i>(e.g. telephone, computer, intranet)</i>	Will be supplied
Training Requirements:	Full training given