

LITTLE ABINGTON PARISH COUNCIL
DRAFT FOR AGREEMENT AT THE NEXT FULL MEETING OF THE PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on
Monday 27 February 2017 at 7.15pm in the Abington Institute, Great Abington

Present. Mr Pritchard (Chair), Mr Ellis, Mr Lightning, Mrs Dalton (Clerk).

In attendance. No members of the public were present.

1. **Apologies for absence.** Mr Adams, Mr Brunning, Mrs Scoffings, Mrs Simmons, Cllr Orgee
2. **Minutes of the meeting held on 23 January 2017.** Agreed.
3. **Matters arising not on the agenda.**
 - **E-banking.** New signatories are being added and e-banking is being set up. **PP**
 - **Cambridge International School planning application.** No response to request for an update on progress.
 - **Traffic island A1307.** No response from Highways Team
 - **Drains at top of High Street.** No response. It was noted that the County Council has been able to clear the drain on the corner of Church Lane.
 - **2017-18 precept request.** SCDC acknowledged receipt. It is an increase of 2.4% because the tax base has reduced.
 - **Worsted Lodge waste site / Complaint from Babraham Parish Council.** Reply from Waste and Minerals team awaited.
 - **Document management/ document retention.** CAPALC has sent an up-to-date Legal Technical Notice. Carry forward to March. **CLERK**
 - **Parish /Community Nurse Project.** The project team will provide a report for the Annual Parish Meeting.
 - **Replacement of streetlight (SC10) High Street.** It is understood that the ground works are at fault.
 - **2017 meeting schedule.** Dates confirmed, published on website, venues booked.
 - **Pavement High Street.** The uneven area has been marked up.
4. **Declarations of interest.** None
5. **Public participation.** None
6. **Finance and Compliance**
 - 6.1 **Receipts to current account.**

The Cambridge Building Society - 2016 interest	£	12.55
Millennium Footpath maintenance	£	60.00
TOTAL	£	72.55

6.2 Payments

JE proposed and DL seconded payment of all items on the agenda. This was unanimously agreed. The Friends of the Roman Road and Fleam Dyke had asked for an additional voluntary contribution. LAPC would prefer to contribute towards the cost of specified local projects. **CLERK**

Mrs G Dalton Clerk salary, STO February 2017	£	237.34
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CGM village maintenance, STO February 2017	VAT £44.76	£	268.55
World of Computers new laptop with software, data transfer and external backup	VAT £163.60	£	981.60
Cambs County Council - Street lighting energy costs Oct 2015 - Sept 2016		£	974.33
Friends of Roman Road and Fleam Dyke - Annual Subscription		£	20.00
CPRE Annual Subscription		£	36.00
TOTAL		£	2517.82

6.3 Finance Report: Balances year-to-date

	TOTAL	Current	Cambridgeshire Building Society
Opening per bank statement	£23,686.33	£8632.56	£ 15,041.22
Balances at close of meeting	£21,143.27	6089.50	£ 15,053.77

Note. Bank statement does not include uncleared cheques

6.4. Audit and compliance

- **Financial Regulations** Carry Forward
- **Internal Auditor.** It was agreed to contact Mr Gutteridge

7. Planning

7.1 Planning applications: <https://www.scams.gov.uk/services/planning-applications/S/0469/17/FL>. **Perse School Pavilion. Newmarket Rd.** Siting of new metal storage container. The Parish Council recommended approval without referral to the SCDC Planning Committee

7.2 Planning updates/SCDC decisions. Nil.

7.3 Local Developments

- **Local Development Plan.** No update
- **Proposed Housing developments.** See Cllr Orgee's report .
- **Hinxton Agritech proposals** -An environmental impact assessment scoping report has been published and submitted to SCDC.
- **S106 guidance.** Useful guidance from SCDC has been received. It highlights potential uses of S106 and some changes in process

8. Highways and traffic

- **2016-17 Highways Improvement Scheme - speed restrictions Newmarket Road.** The Parish Council has not been informed of the delegated decision. It was understood that it would not be possible to lay red tarmac at junctions with North Road, South Road and the farm entrance on the old A11 in Great Abington because of the poor condition of the road surface but it was thought this should not have had any impact on decision-making for signage and speed restrictions on the Newmarket Road and Bourn Bridge Road in Little Abington.
- **2017-18 Highways Improvement Scheme application- Speed reduction /pedestrian safety in the village centre.** Mrs Simmons had seen signs outside a school in Kent. This could be an interim solution if the bid is not successful.
- **City Deal/ A1307 Local Liaison Forum (LLF).** The Clerk attended the meeting which was held in public. The conclusion was that the proposals that were tabled at the meeting were not ready for formal consideration by the Joint Assembly of the City Deal. The emphasis was on routes into Cambridge rather than the A1307 between Haverhill and the A11. The proposals did not solve the problems highlighted by

stakeholders. Deferral of decision-making until robust proposals have been developed and there has been effective consultation and communication with the LLF was recommended. One positive outcome was to support improving the footbridge over the A11 to enable better access for cyclists.

9. Village Environment/Community Engagement

- **Granta Park noise.** TWI had had a complaint about noise from a local resident. Some noise reduction measures have been put in place.
- **Access to Granta Park.** Senior staff on the site are getting concerned that some members of the public are walking around the site close to plant/working areas. It is private property and there are health and safety hazards. A map showing the paths and roads on the site and the surrounding area was provided. Some omissions and errors were noted.
- **Proposals for use of S106 funding.** It was agreed that the Parish Council would contribute towards the cost of a smart TV/screen in the meeting room at the Abington Institute and picnic benches on the recreation ground/playing fields. Formal requests awaited. **ACTION.** Institute Management Committee, Recreation Ground Committee
- **Annual Litter Pick.** GAPC will be coordinating the event. They have chosen 1st April. LAPC has produced posters.
- **Parish Council Election Arrangements.** The order has been passed for district council elections to be held every four years. Parish council elections will be in line with this. The next elections will be in 2018 and every four years after.

10. Reports from local authority representatives

10.1 Cllr Orgee (South Cambs District Council)

Cllr Orgee provided a written report. The key points were:

- **Allocation of affordable housing.** Requests from the parishes of Great Abington and Little Abington would be given priority
- **A1307 Local Liaison Forum** as reported by the Clerk
- **Council Tax - District Council budget.** The District Council's contribution will increase by £5 per annum for a band D property.

10.2 Cllr Topping (Cambs County Council)

Cllr Topping did not send a report.

11. Reports from representatives

- 11.1 Village maintenance.** Meeting with CGM - the local manager is on paternity leave. He is due to return mid-March. A decision should be made on cutting PRVs at the next meeting
- 11.2 Lights, roads and pavements.** Covered under any other business.
- 11.3 Trees** - Several trees and branches came down in storm Doris. Mr Lightning had authorised emergency clearance of a fallen tree in Church Lane. An invoice is awaited. Some trees and branches were down in Sluice Wood and the Granta Park side is being cleared. Branches had fallen from a tree outside 7 Church Lane. The resident was concerned about the safety of the tree. **CLERK to contact SCDC trees team**
- 11.4 Police.** Mr Adams had missed the local police panel meeting due to bad weather. He forwarded information about the meeting. A vacancy for a volunteer speed watch coordinator in South Cambs was noted. Mr Lightning offered to gauge local interest in setting up a Neighbourhood Watch Scheme.
- 11.5 A1307 Committee.** No update available

11.6 Receipt of reports on meetings attended by LAPC reps:.

Feedback from the meeting with Anglia Water about river pollution awaited. **PB**

11.7 LAPC representation at forthcoming meetings/events:

- SCDC SE patch meeting- Services for older people. Wed 8 March **CLERK**
- SCDC Community Awards Thursday 9 March. Cambourne
- Affordable Housing Training Monday 13 March Cambourne
- CAPALC Transparency Code Wed 15 March. Hemingford Abbotts. **CLERK**
- Community Safety Meeting Saturday 18 March. Cambourne

12. Committee Reports

12.1 Institute Management Group. The group has not met

12.2 Recreation Ground Committee. Minutes from the meeting held in November received. It was noted that a precept increase of 2% had been agreed. Notes from the meeting held on 6 February awaited.

12.3 Committee for Abington Housing. Draft minutes from the meeting held on 30 January have been circulated

13. Correspondence.

Items requiring action have been circulated.

CAPALC's consultation on a membership agreement was noted. **CLERK** to reply

14. Any Other Business/ Items for next agenda.

- **C/f March agenda.** draft document management and retention policy, PRVs, new model financial regulations.
- **Village newsletter items.** Access to Granta Park, Neighbourhood Watch Scheme, A1307 LLF

The meeting closed at 8:20 pm

**Next meeting Monday 27 March 2017 starting at 7.15 pm
Abington Institute, igh Street, Great Abington.**

Signed

Date

Parish Council -Chairman