

LITTLE ABINGTON PARISH COUNCIL

Clerk: Genevieve Dalton
27 West Field
Little Abington
CB21 6BE

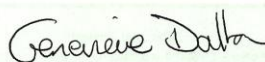
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17 May 2017

To members of the Council:

You are hereby summoned to attend the Annual Meeting of Little Abington Parish Council in the Abington Institute, High Street, Great Abington on **Monday 22 May, 2017 at 7:15pm** for the purpose of transacting the following business.

Members of the public and press may address the Council in public participation time



Genevieve Dalton
Clerk

AGENDA

1. **Election of Chairman**
2. **Parish Council membership**
 - Chairman Acceptance of Office
 - Updates to Register of Interests
3. **Apologies for absence.** Mr Ellis, Mrs Scoffings, Cllr Batchelor
4. **Election of Vice Chairman**
5. To sign and approve minutes of parish council meeting held on 24 April 2017
6. **Matters arising not on the agenda**
For information only
7. **Members' declaration of interests for items on the agenda**
8. **Public participation**

DECISIONS and CURRENT ISSUES

9. **Parish Council Committees/working groups, terms of reference and membership**
 - Planning Committee
 - Compliance Working Group
10. **Non Parish Council committees - terms of reference, LAPC representation (number)**
 - Abington Recreation Ground Committee (3)
 - Institute Management Committee (1)
 - Committee for Abington Housing (2)
 - A1307 Local Liaison Forum (2)
 - A1307 Parishes Forum (1)

11. Councillors' responsibilities

- Village Maintenance and trees
- Lights, roads, pavements
- Police
- Web site/communication

12. Review of policies:

- Standing Orders
- Financial Regulations *updated based on 2016 model*
- Complaints
- Media
- Freedom of Information Act 2000
- Equal Opportunities
- Public Engagement

13. Risk Management:

- Review of assets
- Insurance arrangements
- Risk Register

14. Finance

14.1 Receipts

HMRC - VAT rebate	£ 506.70
Hiscox - insurance claim	£ 861.92
Total	£ 1368.62

14.2 Payments

To agree the following payments

Mrs G Dalton Clerk (May) STO	£ 237.34
CGM - village maintenance <i>checklist pending</i> VAT £44.76	£ 268.55
Mr Gutteridge - Internal audit	£ 138.00
Herts & Cambs PRVs VAT £54.00	£ 324.00
CAPALC annual subscription	£ 213.78
NALC – registration fee Digital Councils 25 May VAT £12.00	£ 72.00
Total	£ 1783.79

14.3 Finance Report

14.4 Report from CWG

14.4 Adoption of General Power of Competence

14.5 Banking arrangements

14.6 Annual audit - Internal audit report, To agree Annual Return to Audit Commission

15. Planning

15.1 Planning applications: nil to date

15.2 Planning decisions and amendments (for information):

12 Church Lane, 39 West Field.

15.3 Local Developments

- Agritech Hinxton
- Local Development Plan - *update if any*

16. Highways and traffic

- 2016-17 LHI *update if any*

Speeding through the village – follow up from APM

17. **Village Environment/ community engagement**
 - Dog fouling - follow up from APM
18. **2017-18 Parish Council priorities and plans**
19. **Meetings /representation**
 - Feedback from meetings attended by LAPC reps not elsewhere on agenda
 - LAPC representation at forthcoming meetings
 - Arrangements for June LAPC meeting – *noting absence of the Clerk*

FOR INFORMATION

20. **To receive report from Cllr Orgee (SCDC)**
21. **To receive report from Cllr Batchelor (CCC)**
22. **To receive reports from committees**
 - 22.1 Institute Management Committee
 - 22.2 Recreation Ground Committee
 - 22.3 Committee for Abington Housing
23. **To receive reports from representatives**
 - 23.1 Village maintenance , working with CGM
 - 23.2. Lights, roads and pavements
 - 23.3. Trees
 - 23.4 Police
24. **Correspondence**

For information only
25. **Any Other Business/Items for next agenda**
 - Carry Forward - Annual Report
 - Summary of actions
 - Items for village newsletter

Next meetings:
Monday 26 June 2017 at 7:15pm
Monday 24 July 2017 at 7:15pm
Abington Institute, High Street, Great Abington