

LITTLE ABINGTON PARISH COUNCIL
DRAFT TO BE AGREED AT THE NEXT FULL MEETING OF THE PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on
Monday 26 June 2017 at 7.15pm in the Abington Institute, Great Abington

Present. Mr Brunning (chair), Mr Ellis, Mrs Scoffings, Mr Lightning,

In attendance. Cllr Orgee, Cllr Batchelor, Mrs Smith

1. Apologies for absence.

Mrs Simmons, Clerk.

2. Minutes of the meeting held on 22 May 2017. Agreed

3. Parish Council membership

- Mr Adams had resigned from the Parish Council due to work commitments. The vacancy has been advertised. Closing date 4 July.
- There were no replies to the advertisement for the vacancy left by Mr Pritchard's resignation and South Cambs District Council gave permission for co-option. Mrs Smith introduced herself to the Parish Council; the chairman confirmed that she met the criteria and it was unanimously agreed to co-opt her onto the Parish Council. Mrs Smith formally joined the meeting.
- Cllr Henry Batchelor was welcomed to his first meeting after his election as County Councillor in the local elections in May.

4. Matters arising not on the agenda.

- **E-banking.** This has been set up. All payments were made electronically in May. Set up for Mr Ellis, Mrs Simmons and Mr Lightning is in progress
- **Bus shelter repairs.** Cambridge Road- Queensbury plan to do the repairs in July. The seat in the bus shelter in the High Street has been repaired.
- **Lady Cambridge's Seat.** A working party is being set up. DL
- **Recreation Ground Committee Ground Committee .** Mr Brunning will forward a copy of the insurance policy to the Clerk. The accounts have been audited. There were some minor points to address. PB
- **Speedwatch.** The Parish Council will store the equipment.
- **Register of interests.** The Clerk will follow up any missing information on her return.
- **2017 Framework for Governance and Accountability and Code of Conduct.** Agreed to carry forward to July. CLERK
- **Assets inspection protocol.** Clerk designing a form for recording inspections. CLERK
- **PC backup.** The protocol for weekly backups has been established
- **Local Council Award Scheme.** .Still no feedback from CAPALC or NALC.
- **The Audit Commission Annual Audit Return** was submitted on time.
- **Parish Councillor Training.** Carry forward. CLERK

5. Declarations of interest. None for items on the agenda.

6. Public participation. None.

7. Finance

7.1 Income was noted

CCC grass cutting grant	£ 506.44
Total	£ 506.44

7.2 Payments

JE proposed and DL seconded payment of all items on the agenda.

Mrs G Dalton Clerk (June) STO	£	237.34
World of Computers Seagate back up	VAT £11.20	£ 67.20
CGM monthly payment	VAT £44.76	£ 268.55
HMRC PAYE Q1	£	181.40
Total	£	754.69

7.3 Finance report: Balances year-to-date.

	TOTAL	Current	Cambridgeshire Building Society
Opening per bank statement	£27,875.05	£12,821.28	£15,053.77
Balances at close of meeting	£27,508.20	£12,454.43	£15,053.77

Note: Bank statement does not include uncleared cheques

8. Planning

8.1 Planning applications: No applications received

8.2 Planning decisions and amendments (for information):

- S/1141/17/FL Perse School Playing fields. Approved

8.3 Local Developments

• **Local Development Plan.**

Cllr Orgee gave a brief update on the hearing held on 13 June. The Bancroft Farm site had been discussed. The Inspector will give an interim decision on the LDP in August. This might give it some weight in planning decisions.

9. Highways and traffic

- **Local Highways Improvement scheme.** The work to reduce speeding on Bourn Bridge Road and Newmarket Road is complete. The Parish Council is aware of a complaint which is being addressed by the County Council's Highways team.
- **A1307 LLF/City Deal.** PB and other representatives from LAPC attended three workshops in June. Many options were discussed and rated for importance. The process was interesting and useful but there had been some criticism of the scope and apparent lack of strategic vision. A summary meeting will be held in September after the results have been reviewed and further work carried out prior to public consultation beginning later in the year. Greenacre in Bourn Bridge Road is being considered as a possible site for park-and-ride. PB and Cllr Orgee attended a meeting between Dr Izzard (the landowner) and his team and City Deal staff to discuss this further.
- **Abington 10k run proposed route and road closures.** The Parish Council supported the proposed road closures. The organisers seem confident that access to Granta Park will be permitted.

10. Village Environment/community engagement

- **SCDC sustainable communities .** The information was noted. A repair cafe in Abington is being planned for 28 October
- **Dog fouling.** It was agreed the dog fouling is unacceptable. It would be an agenda item for the Parish Councils' Liaison meeting on 6 July. The Recreation Ground Committee will erect new and more visible notices including the warning of fines of up to £1000.
- **Trees.** The Parish Council agreed, in principle, that any trees felled from public areas should be replaced but it must be clear who is responsible and liable for them. IS

suggested that fastigate trees would be a good choice. It was agreed to seek permission for replace two trees in Church Lane

- **Litter Pick.** The parish Council agreed in principle to purchase 20 pickers, 20 hi viz vests and a stock of rubble sacks. This would be discussed at the Parish Councils' liaison meeting.
- **Access to Granta Park.** No updates. The owner of Sluice Wood and the Old Coach Road has suggested that Granta Park staff should not have access to their land.
- **Granta Park noise.** The measures taken to date have not been effective and it is a continuing bug bear for residents
- **Fly the Red Ensign Merchant Navy Day 3 September.** The Parish Council did not consider this to be a priority

11. Meetings and representation.

Feedback from meetings attended by LAPC reps.

- **Digital councils meeting.** The Clerk attended this meeting which was organised by NALC. The focus was primarily on community engagement. The Transparency Code was discussed. There is still some funding available to support implementation of the Code. The Clerk had suggested that LAPC should consider applying..
- **Parish nurse meeting.** The Clerk attended this meeting on 23 May The focus was on the expansion of the Granta practice and how it would work in the future. There was some time for feedback from those present.
- **Cambridge international school** The meeting with the new principal had been postponed
- **Representation at forthcoming meetings.**
 - Parish Councils Liaison Meeting on 6 July. PB,.....
 - Granta Park -the Parish Council chairmen will meet Mr Cuff to discuss access issues on 7 July .
 - Repair cafe 28 October. A meeting to discuss arrangements will be held soon.

12. Report from Cllr Orgee (SCDC)

- **Local Plan.** The interim report from the Inspector is due soon. It is anticipated that a some further work will be required before the final plan is published towards the end of the year
- **North Stow.** The first residents are moving in
- **The proposed housing development in Linton Road, Great Abington** will be considered by the SCDC planning committee soon
- **City Deal.** Changing name and taking on staff

13. Report from Cllr Batchelor (Cambridgeshire County Council)

Cllr Batchelor provided a written report. It covered

- **County Council and the mayor** working arrangements.
- **Local highways Improvement.** Possible traffic calming measures were discussed. HB to advise dates of highways open days
- **Worsted Lodge waste site planning issues.** HB will follow up
- **White lines and road safety.** This will be followed up at the highways open day

14. Committee Reports

14.1 Institute Management Group. Nil.

14.2 Recreation Ground Committee. Met on 5 June. Fence repairs in progress.
Proposed pump track - pre-application meeting to be held.

14.3 Committee for Abington Housing. The group met on 21 June. Notes have been circulated. A proposal for a small housing development on land at Abington Lodge was discussed.

15. Reports from representatives

15.1 Village maintenance:

CGM is still not sending checklists routinely

15.2 Lights, roads and pavements. Nothing to report

15.3 Trees. Discussed earlier in the meeting

15.4 Police. Mr Adams was the LAPC representative at police panel meetings. It was agreed to consider representation when the vacancies were filled. Meanwhile PB JE and the Clerk receive a e-cops updates.

16. Correspondence.

A summary of correspondence received is on circulation. Items requiring action have already been circulated.

17. Any Other Business/ Items for next agenda.

- Items for village newsletter to include dog fouling and bonfires
- Carry Forward:

The meeting closed at 9.40 pm

Next meetings

Monday 24 July 2017 starting at 7.15pm

Monday 11 September 2017 starting at 7.15 pm

Abington Institute, igh Street, Great Abington.

Signed by Parish Council Chairman

Date

24 July 2017