

LAPC DRAFT meeting schedule 2018

Month	Date	Key Agenda items
Jan	Mon 22	<ul style="list-style-type: none"> Confirm precept request Q3 finance report After xmas gap
Feb	Mon 26	
March	Mon 26	<ul style="list-style-type: none"> Year end
April + APM (Easter 1 st April)	Mon 23	<ul style="list-style-type: none"> Annual Parish Meeting (<i>statutory requirement to meet between 1 March and 1 June</i>) Year end reporting Agree Draft accounts, audit prep
May Annual meeting (BH 28 th)	Mon 21	<ul style="list-style-type: none"> Annual meeting of the PC. <i>Statutory requirement to meet in May</i> Sign audit return ELECTION 3 May 2018 meeting schedule see LGA 1972 max 14 days after taking office.
June	Mon 25	<ul style="list-style-type: none">
July	Mon 23	<ul style="list-style-type: none"> Q1 Finance report. Letting maintenance contract post market testing
Sept	TBC	<ul style="list-style-type: none"> Clerk away 7 -29 September Agree Insurance post market testing
Oct	Mon 22	<ul style="list-style-type: none"> Draft budget plan. Half year finance report.
Nov	Mon 26	<ul style="list-style-type: none"> Agree budget plan (<i>See Regs</i>)
Jan 2019	Mon 28	<ul style="list-style-type: none"> After xmas gap Q3 finance report Confirm precept request