

LITTLE ABINGTON PARISH COUNCIL
DRAFT FOR AGREEMENT AT THE NEXT FULL MEETING OF THE PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on
Monday 26th February 2018 at 7.15 pm in the Abington Institute, Great Abington.

Present. Mr Brunning (Chair), Mr Ellis, Ms Pattinson, Mrs Simmons, Mrs Scoffings, Mrs Smith, Mrs Dalton (Clerk).

In attendance. Cllr Batchelor (for part of meeting), Cllr Orgee. Mr Allum.

1. **Apologies for absence.** None.

2. **Parish Council vacancy - co-option of new Parish Councillor**

The Clerk introduced Mr Allum to the Parish Council. She confirmed that he met the necessary qualifications to be a parish councillor. He gave a brief outline of his background and interest in Little Abington. The Parish Council unanimously agreed to co-opt him and Mr Allum was invited to join the meeting.

Councillor Batchelor joined the meeting at 7:25 pm

3. **Minutes of the meeting held on 22 January 2018.** Agreed

4. **Matters arising not on the agenda.**

- **Parish Councillor Training.** No progress. Linton Parish Council might be interested in joint training after the elections. **CLERK**
- **Grit bins.** Residents at Ivan Clarks Corner asked for a grit bin. One has been ordered.
- **The damaged drain cover** on pavement in Bourn Bridge Road has been repaired.
- **The 2018-19 precept** request was acknowledged by SCDC.

5. **Declarations of interest.** None for items on the agenda.

6. **Public participation** –Nil

7. **Finance and compliance**

7.1 Receipts

Great Abington Parish Council - Ford maintenance	£ 45.00
Cambridgeshire Building Society. Interest to 31 December 2017	£ 7.53

7.2 Payments

JE proposed and SS seconded payment of all items on the agenda except for the grit bin at Ivan Clarks Corner pending its delivery. This was unanimously agreed.

Mrs G Dalton Clerk salary. February STO	£ 241.90
Mercers - Tree works Millennium footpath	VAT £110.00 £ 660.00
CGM monthly payment. January 2018	VAT £ 44.76 £ 268.55
Cambs Cnty Council grit bin Bourn Bridge Rd /Church La	VAT £19.00 £ 114.00
LCPAS planning training part 1. 2 places	£ 80.00
TOTAL	£ 1284.45

7.3 Finance report: Balances year-to-date.

	TOTAL	Current	Cambridge Building Society
Opening per bank statement	£26,853.49	£11,799.72	£15,053.77
Balances at close of meeting	£25,170.17	£10,108.87	£15,061.30

Note: Bank statement does not include uncleared cheques

7.4 Compliance

- **New Audit Regime.** Guidance has not been published but the Clerk was not expecting any significant changes to the audit regime.
- **General Data Protection Regulations (GDPR).** The Clerk completed the online training run through FutureLearn. CAPALC is running training sessions on 15 and 16 March. The Clerk will attend one of them. CAPALC had asked for details of internal auditors ready for GDPR training. Mr Gutteridge had given permission for his contact details to be shared.

7.5 Parish Council elections.

Elections will be held on 3 May 2018. All parish councillors are eligible for re-election. Nomination forms have arrived. They must be returned by hand to SCDC by 6 April. Arrangements for completing the forms and returning them to SCDC were discussed.

8. Planning

8.1 Planning applications:

- **S/0250/17/CW extension to waste transfer facility. Worsted Lodge, CB22 3AX.** PB and IS visited the site on 23 February. Extending the site should provide an opportunity to reduce the height of the spoil heaps and increase space for processing. The visual impact of the site and its security will be improved by building a bund. There were no concerns about environmental nuisance e.g. noise, dust, light. The site owners explained that lorries rarely access the site via minor roads. It is impractical and inefficient. There have been problems with site security. High-value items have been stolen and there has been significant damage. They also have issues with overnight lorry parking in the layby near the site entrance. The Parish Council had no objection to the application.
- **S/0214/18/FL - retention of temporary marquee at AKB building (MedImmune), Granta Park.** The Parish Council supported this application without referral to the SCDC Planning Committee. It was noted that MedImmune is expected to move to the Cambridge Biomedical Campus in the near future
- **S/0410/18/TP Tree works (TPOs in place), Abington Recreation Ground.** The works are needed following a tree safety survey. LAPC supported the application.
- **S/0705/18/TC Tree works in a Conservation Area 28,30 and 32 High Street.** There were no objections to the application. The need to fell 3 ash trees was queried

7.2 Planning decisions and amendments (for information):

- **S/4099/17/OL Outline planning application for development of an AgriTech technology park.** SCDC advised that the application would be discussed by the Planning Committee on 7 March. Parish councils could address the meeting. Parish councils that would be directly affected by the proposed development will attend. It was agreed that LAPC would not make any representation.

7.3 Local Developments

- **Local Development Plan.** LAPC did not submit a response to the public consultation. The SCDC Planning Forum had been informed that the timetable for the publication of the plan depended on how long it would take the inspector and

her team to reach a conclusion. Meanwhile, SCDC would regard the final draft plan as a template for local planning.

- **SCDC Planning Forum 21 February.** The Clerk represented LAPC. All of the questions LAPC tabled were answered. Meeting notes, presentations and formal responses to discussion points were awaited.
- **Feedback from LCPAS planning training.** SP and IS attended. They had sent a briefing note and shared the slide pack.

8. Report from Cllr Orgee

Councillor Orgee's report was discussed. Of note

- More of the affordable housing in the development at the top of the High Street in Great Abington will be released soon
- Public consultation on the South East Cambridge Transport Study has opened. TO urged LAPC to respond
- Poor condition of the road surface in Church Close. **TO agreed to follow up**

9. Report from Cllr Batchelor (Cambs County Council)

Councillor Batchelor's report was discussed. The key points were

- **Council tax.** The County Council increased council tax by 2.99%. Together with the 1.99% increase for Adult Social Services this makes overall increase of almost 5%.
- **Consultation on provision of magistrates courts in Cambridgeshire.** There is a proposal to close the Magistrates Court in Cambridge and move hearings to Huntingdon or Peterborough. SS provided some background to the consultation. The parish council discussed whether or not it would reply.
- **Antisocial parking** HB reminded the parish council about reporting arrangements. There are regular examples including dangerous parking, blocking access to pedestrians and damage to pavements and grass verges. It was agreed the parish council would ask drivers who park badly to desist before reporting them. Anyone may complain about parking using a police form: <https://goo.gl/vQFU7q>

10. Highways and traffic

- **Fourwentways.** HB had raised this with the Highways Team at the County Council. No immediate solution was offered. The Parish Council will ask the Enforcement team at SCDC to ensure that businesses comply with their obligations to keep the area clear of litter. Further complaints had been received about this and road surfaces in various points in the village **CLERK**
- **2018-19 Local Highways Improvement scheme.** The chairmen of the two parish councils presented the bid at the Highways panel meeting on 5 February. Decisions should be announced after the Highways Committee Meeting on 8 March. It was agreed that if the application was not successful the lower cost elements such as the "children playing signs" at Ivan Clarks corner should be progressed. PB said installing "gates" at the entrance to the village in Bourn Bridge Road would need the support and permission of the Highways Team.
- **City Deal/ A1307 LLF Southeast Cambridge Transport Study.** The public consultation runs until 3 April. Information booklets will be delivered to all households. The dates of public exhibitions were noted including 13 March in Great Abington. LAPC will agree its response at its meeting on 26 March.
- **Speedwatch.** Mike Brooks from the Cambridgeshire Police Speedwatch team visited on 23 February. Several new monitoring sites were identified. In preparation for the meeting residents in Church Lane were asked for comments. There were a few responses and the view seemed to be that speeding is a danger to pedestrians and other traffic but is a sporadic problem. Speeding on Newmarket Road and Bourn

Bridge Road and the dangerous junction at the International School (Newmarket Road and Bourn Bridge Road) were a higher priority. The meeting was an opportunity to discuss approaches to speed reduction and driver education. The local road safety team will publish a guidance pack in spring/ summer.

Councillor Batchelor left the meeting at 9:00 pm

11. Village Environment/community engagement

- **Access to Granta Park.** There has been limited progress. The parish council chairmen had met the manager of the gym, as well as the Granta Park Access Working Party of local residents who had come forward at the public meeting in September. It had been agreed that membership of the new on-site gym (the 'Apiary') would be made available to residents and that these members would have access to the pedestrian entrances to the park. Details of the terms were being discussed, including possible access for residents without gym membership. The potential access point from Little Abington in Sluice Wood is still closed by Bancroft Park Farm.
- **Noise pollution from Granta Park.** Complaints about noise continue. One resident has kept a comprehensive log. Residents will be encouraged to log all instances.
- **2018 Annual Litter Pick.** Local arrangements are in place. SCDC has not confirmed they can supply equipment and collect the rubbish. The parish council is grateful to residents who have volunteered to help by cleaning bus stops near their homes or picking up litter on their regular walking routes. **CLERK**
- **Parish Nurse project.** The team's application for £10,000 from the County Council Innovate and Cultivate Fund was successful. They plan to appoint a part-time coordinator. The team is gathering information about clubs and health and well-being projects across the 7 villages. The Abingtons Directory is a useful template.
- **Community energy grant fund.** The Chairman drew attention to a scheme, to be launched soon, granting up to £3000 to voluntary and community sector groups and parish councils to support the delivery of local energy saving and green initiatives. See <https://www.scams.gov.uk/community-energy-grant>.
- **Agenda and reporting for Annual Parish Meeting.** It was agreed the meeting would follow the usual format. Residents will be asked for any hot topics/ discussion points. Parish Nurse Team to be invited. **CLERK.**

12. Meetings and representation.

- **Feedback from meetings attended by LAPC reps not elsewhere on agenda.**
Already covered.
- **Forward Planning.**
 - CAPALC EGM 22 March.
 - A1307 Parishes Forum meeting with Lucy Frazer MP Friday 7 March.

13. Committee Reports

13.1 Institute Management Group. Meeting notes awaited.

13.2 Recreation Ground Committee. The next meeting is on 5 March. Notes from the meeting held in January are awaited.

13.3 Committee for Abington Housing. The group has not met for some time. The affordable houses at High Street / Pampisford Road will all be available very soon, with preference to those with local connections. There are 6 to rent and 2 for sale with shared equity,

14. Reports from representatives

14.1 Village maintenance contract. CGM has been working in the village. Work is of an acceptable standard but they are not submitting checklists. They do not seem to have done any work in the Snicket for some time.

14.2 Lights, roads and pavements.

- **Unresolved fault reports:** broken name sign, top of the High Street, condition of road surfaces in Church Lane and Church Close, dead tree overhanging the highway on Newmarket Road.
- **Footpaths.** It was agreed that the surface of the Millennium Footpath will need some repair in the spring. The Clerk had a complaint from a cyclist about the condition of the route across the field from the International School to the footbridge over the A11. She suggested raising it in response to the public consultation on the Southeast Cambridge Transport Study. PB pointed out that it is officially a public footpath with permissive access for cycling. This will be reviewed as part of the SE Cambridge transport improvements.
- **Stiles.** In response to comments from residents the Clerk met the County Council's Rights-Of-Way Officer to discuss access to the public footpath across the meadow between Church Lane and Cambridge Road. He had met representatives of the landowner about a year ago to discuss options for replacing the two stiles but this was not followed up. On this occasion he found the stile at the north end of the footpath was in a dangerous condition and needed to be replaced urgently. He offered to provide gates if the landowner would make arrangements to install them. **CLERK** to contact landowner and agent to action this.
- **Pavements and verges.** As discussed earlier in the meeting there are several examples of poor and antisocial parking causing obstructions and damage to pavements and grass verges.

14.3 Trees. PB and IS to complete the tree survey. The **CLERK** will chase progress on establishing a local Tree Warden's network.

14.4 Police. Nothing of note.

15. Correspondence.

Items requiring action have been addressed and items for information are on circulation.

16. Any Other Business/ Items for next agenda.

- Items for village newsletter: Granta Park noise pollution, local elections, hot topics for Annual Parish Meeting
- Carry Forward: Annual Parish meeting agenda, Granta Park access and noise pollution.

The meeting closed at 9:50 pm

Next meetings

Monday 26 March 2018 at 7:15pm

**Monday 23 April 2018 at 7:00 pm. Followed by Annual Parish Meeting at 8 PM
Abington Institute, High Street, Great Abington.**

Signed by Parish Council Chairman

Date