Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

**A Meeting of Great Abington Parish Council**

To be held on **Monday 21st March 2022**, starting at **7.15pm** in the hall at the Institute.

**148. OPEN FORUM -** Parishioners can raise any matters of concern.

**149. APOLOGIES**

**150.DECLARATION OF INTEREST IN ITEMS TO BE DISCUSSED**

**151. APPROVAL OF THE MINUTES FOR THE LAST MEETINGS** **–**15th February and 17th January 2022.

**152. REPORT FROM COUNCILLOR HENRY BATCHELOR –****circulated**

**153. REPORT FROM COUNCILLOR JOHN BATCHELOR –circulated**

**154. HIGHWAY ISSUES**

a) Pot holes on High Street and Pampisford Road.

b) Update from Planning Enforcement on highlighted irregularities.

c) Meadow Walk no through road signs for 5,7,9 Meadow Walk had been ordered by Temporary Address Management Officer, Christopher Tweed on 16/11/21.

d) Pampisford Road and Cutting Road signs have fallen down.

e) The footpath outside Morefield on the Pampisford is breaking up.

**155. PLANNING**

a) Feedback on Planning Committee meeting

b) Applications to be considered:

* 22/00356/FUL - Great Abington Primary School  - hange of use from playing field to education to include the creation of a growing area, mini orchard and science/learning area.
* 22/00553/FUL - Land Adj To 100 High Street - Demolition of garage and Sub division of plot and the erection of a two storey dwelling.
* 22/00320/FUL - llumina Centre Granta Park - two part external roof modification and minor new works to external area of site to include 1. Modification to existing external storage compound by way of the addition of a canopy roof with metal deck and 2. New 4 seasons shelter constructed of 4 module pergola with retractable roof system and folding glass screen walls, and a decorative bamboo coloured roof canopy.

c) Planning application considered since last meeting on separate sheet

**156. FINANCE**

a) Authorisation of the payments in the table below.

**Payment to be authorised by Councillors:**

|  |  |  |  |
| --- | --- | --- | --- |
| Bank transfer  | Zurich Insurance  | Council insurance  | £519.96 |
| Bank transfer  | Paula Harper | Pay for February (plus 6 hr o/t) and March | £503.88 |
| Bank transfer  | HMRC | Tax for February and March  | £126.00 |
| Bank transfer | CAPALC  | Annual membership- £383.72 or £433.72 with data protection officer membership | £383.72 |
| Bank transfer | Abington Institute | Section 106 funds for  | £ |
| Bank transfer | Fenland Leisure Products/On line Play Equipment | Pump Track  | £ |

b) Transfer of memory stick to Chairman.

c) Income : none but expecting grass rebate and VAT reclaimed by year end.

d) Request from Institute for Section 106 funds £23,139.28 to install a larger extractor in the changing room, improve room ventilation, make good the walls and redecorate the changing rooms.

e) Clerk worked 6 extra hours during February.

f) Bank Reconciliation and budget vs year to date to 28/02/22 - circulated

g) Council to authorise approval of payment to Conservefor for the pump track construction

h) Request for small donation to Primary School outside project.

i) Review council’s financial security

k) Bank balances:

Note that no recent statements have been sent by Barclays as there have been no transactions:

**Barclays Bank balances unchanged at:**

Community Account - £475.38 (statement 01/04/2021)

Business Interest - £22,203.61 (statement 31/12/2021)

Active Saver Account (s106 funds) – £64,255.03 (statement 31/12/2021)

**Unity current account:**

Balance - £72,771.62 on 28/02/2022

**157. SECTION 106 ACCOUNT**

a) Interest earned in the Barclays account since 2011 has been allocated to the community facilities (Institute), Open Space (Recreation Ground ) or Play area.

b) The balance in the section 106 account needs to be reduced to reflect the funds received, interest earned and funds spent.

c) Authorise the Clerk to transfer funds from the section 106 account to council savings account.

**158. VILLAGE CLEAN UP - 2nd April**

**159. GRASS QUOTATIONS**

1. Councillors to select a contractor to cut the churchyard grass during 2022
2. Councillors to select a contractor to cut the verges in 2022.rass quotes
3. Request from Tony Collet that the churchyard hedge be cut.

**160. ACCESS OVER CHURCH LAND TRACK AGREEMENT**

a) Does the Council agree to wording for the agreement, particularly the Wyld family’s insistence that **in the event of any track repairs** the amount the Council contributes is determined by them and their appointed surveyor only, taking into account other users of the track.

**161. SECTION 106 AGREEMENT FOR FUNDS FROM LODGE CLOSE NEEDS TO BE AUTHORISED AND SIGNED ON BEHALF OF THE PARISH COUNCIL**

a) Can the Council authorise two councillors to sign this agreement on behalf of the Council?

**162. INTERIM AUDITOR’S COMMENTS/RECOMMENDATIONS**

a) Councillors queried whether a list of who authorised the payments would satisfy the internal auditor, rather than emails confirming authorisation.

b)Suggested change to the Financial Regulations section 5.2 circulated by Clerks.

**163. INSURANCE POLICY**

a) Council’s policy has been reviewed and it is noted the policy covers Fidelity Guarantee up to £250,000. The payment of the policy to be authorised retrospectively by the council - £519.96.

b) The Moorefield open space grassed land and the two parking bays have been added to the policy (24/01/22 email) at no additional charge. It is noted that the council is expected to be risk assessing the areas and making sure that regular inspections are carried out and required maintenance carried out. when your inspections identify a need for it.

**164. REPORT ON THE CONDITION OF THE ASSETS**

a) Feedback on the condition of the open space in Moorefield Close, bus shelters, poo bin, salt bins, notice board and benches**.**

**165.** **ACTIONS FROM THE LAST MEETING**

a) Update on the transfer of ownership of the Moorefield open space and two paring bay.

b) Update on Tees Law work to transfer the orchard/play area and open space in Larkfield to the Parish Council. Now that Councillors have seen the plan of the area Hill would like the council to have responsibility for. Can councillors confirm that they only wish to have responsibility for the play area and the orchard, not the surrounding grass?

c) Update on improving broadband in local villages

d) Replacement of the dead trees at Larkfield, request for the agreed fruit trees to be planted and for more information about the water pipe that remains on site. Trying to arrange a site meeting with a representative from Hill.

e) Update about contacting landowners in Mortlock Gardens about the wall and field maple.

f) Getting permission from landowners to install memorial benches on Linton Road opposite the junction of Meadow Walk and Linton Road.

g)Creating a disabled parking bay on the High Street outside the Institute.

h) Informing the Institute of the time the council will no longer be using and funding the current village website.

**166. ITEMS RAISED BY COUNCILLORS**

a) Update on PC website

b) Footpath route by Moorefield changed by fencing contractors**.**

c) Green Canopy scheme to mark the Queen's Jubilee this year by planting a tree in each churchyard – church willing to purchase two native trees to plant in appropriate positions or plant any suitable ones from a PC allocation

d) Platinum Jubilee weekend – request for £1,500 to celebrate the Queens 90th birthday.

e) Feedback about the Giga clear walk around the former LSA

f) Update on the commercial ebike scheme.

g) Fred Hoyle event prior to plaques installation**.**

h) Update on Greenway

**167. TO CONSIDER ACTIONS REQUIRED DUE TO THE PANDEMIC.**

a) Any action required to assist people/volunteer groups?

168. REPORT FROM THE RECREATION GROUND COMMITTEE

a) Update

b) Appointing a clerk to attend and minute the ARGC meetings.

**169. CORRESPONDENCE**

a)Parish Councils elections will take place on 5th May this year for this council. Nomination papers will then be accepted on any working day between 28 March and 5 April. Nomination papers must be delivered, by hand, to the offices of South Cambridgeshire District Council in Cambourne (CB23 6EA) between the hours of 8.30am and 5.30pm. Nominations must be received by 4pm on 5 April.

b) Advice from CAPALC **-** Councils that are not VAT-registered, who reclaim VAT using form VAT126, are not affected by Making Tax Digital. There are no changes for those councils.

c) Councillors to agree a date to discuss planning applications requiring decisions by 6th & 8th April – **Clerk** to advise Tim Bradshaw of the date.

**170. NEXT MEETING’S AGENDA on 16th May 2022 with Parish Meeting too – earlier meeting time?**

Holiday dates?